

Sample Paper – 2014
Class – IX
Subject – FOUNDATION OF INFORMATION TECHNOLOGY (Code 165)

TIME:- 3 HRS.

M M :- 90

SECTION –A

Q1. Fill in the blanks: -

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- a) -----located at the top and left margin of the workspace, allow the user to specify the vertical alignment of text in a document.
- b) MS word automatically marks possible spelling errors with a wavy ----- underline.
- c) ----- refers to arranging data in a specific order.
- d) The shortcut for copying text is -----
- e) The shortcut key to save a file is -----.
- f) Third generation computer used ----- technology.
- g) 4th generation computer used ----- technology.
- h) First calculating device is -----.
- i) ROM is a type of ----- memory.
- j) Drum printer is a type of ----- printer.

Q2. Answer in one sentence

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- a) Technology used in Second generation computers.
- b) Technology used in First generation computers.

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- c) The full form of RAM and ROM.
- d) The full form of CD-R and VDU
- e) Father of computers.
- f) When and where did Abacus developed.
- g) Give example of two input devices.
- h) Give examples of two output devices.
- i) Full form of MICR and OCR
- j) In school library which input device is used by librarian.

Q3. Answer the following questions:-

- a) **Explain any two applications of computers in brief.** 3
- b) Differentiate between assemblers and compilers 4
- c) Short note on Abacus and Jacquard's loom? 3

SECTION –B

I.

Q4. Answer the following questions:- (any 5) 10

- a) What is a word processor? Name any 2 word processor?
- b) What are headers and footers?
- c) What is mail merge?
- d) What is clip art?

- e) What are bullets?
- f) Define computer network?

Q5. Answer the following questions: - (any 5)

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- a) Describe cache memory.
- b) What is Internet?
- c) Who invented tabulating Machine?
- d) What is an Operating System?
- e) Differentiate Copying and Moving of a file.
- f) What are the two functions of the operating system?

Q6. Define following terms:- (any 5)

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- a) Sorting
- b) Word art
- c) Formulas in MS-word
- d) Thesaurus
- e) Find/Replace

SECTION –C

Q7. MULTIPLE CHOICE QUESTION

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- a) The space between the text and the edge of the page on all four sides :
- i) Indentation ii) margins iii) character spacing iv) paragraph spacing
- b) A word processor
- i) MS-WORD ii) WORDSTAR iii) WORDPERFECT iv) all of above
- c) Feature used to transform text into a drawing object:
- i) Clip art ii) Autoformat iii) Autosshapes iv) Clip art
- d) Feature used to combine a data source with a main document:
- i)AutoFormat ii)Word art iii) Mail merge iv) Clip art
- e) Provides access to various tools for creating basic shapes such as lines, arrows, rectangle and circle:
- i)Formatting toolbar ii) Standard toolbar iii) drawing toolbar iv) all of these
- f) The pascaline was developed by
- i) Blaise Pascal ii) Gottfried Wilhelm iii) Charles Babbage iv) Herman Hollerith
- g) The Analytical engine was designed by
- i) Blaise Pascal ii) Gottfried Wilhelm iii) Charles Babbage iv) Herman Hollerith
- h) Harward Mark I was
- i) A manual calculating device ii) a semi automatic calculating device iii) an electromechanicallycalculating device iv) an electronic computer
- i) Internet is a type of

i) WAN ii) MAN iii) LAN iv) a Language

j) Which of the following is a pointing device?

i) VDU ii) MOUSE iii) Bar code reader iv) plotter

Q8. Write the short cut keys for the following

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- a) Copy a text
- b) Cut a text
- c) Save a file
- d) Undo a text
- e) Open a new file
- f) Open a existing file
- g) Close an application
- h) Redo
- i) Print a file
- j) Bold a selected text

Q9. Answer the following questions. (any 2)

10

- a) **Write any 5 advantages of word processors.**
- b) **What is secondary memory, describe any two secondary memory in brief?**
- c) Describe the strength and limitations of computers?



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